

Laupahoehoe Public Community Charter School

Governing Board Meeting Minutes

Meeting Type: **Regular Board Meeting**

Date: **March 27, 2018** Time: **5:30pm** Room: **Band Room**

GB APPROVED:

04/24/18

1. Call to Order

Meeting was called to order at 5:31 pm by Chair Pam Elders.

a. Attendance/Quorum

BOARD DIRECTORS (9)

Present: (7)

Absent: (2)

PUBLIC / GUESTS (4)

Pam Elders - Chair

Romeo Garcia - School Director

Jerby Navalta

Bethany Morrison - Vice Chair

Rachel Real

Jessica Kaneakua

Don Bryan - Treasurer

Niki Hubbard

Jill Doying - Secretary

Trevor Gloor *

Kaulana Smith - Faculty

Alfred Kent

Gabriel Navalta - Student Representative

b. Agenda Review (includes Aloha Etiquette)

c. Timekeeper

n/a

2. Public Comments On Agenda Items

[Public comments are limited to 3 minutes; at the discretion of the Chair, comment length may be extended]

a. Trevor Gloor's self introduction as nominee for Governing Board member.

Note: for additional information, see documents under item 8a. Appointment of Trevor Gloor as Board Member.

3. Consent Agenda (CA)

[NOTE: Any GB Director may request removal of an item from the CA for any reason. Removed items may be considered immediately or placed on the regular meeting agenda at the discretion of the Chair. Board members may ask questions to clarify or comment on CA items.]

a. Minute Review from February 27, 2018

[02.27.18 GB Meeting Minutes DRAFT](#)

b. Committee Reports

b1. Finance

[LCPCS Finance Comm. Agenda-Minutes 021418](#) [march. 14 2018 fin com minutes](#)

b2. Governance

[AGENDA - MINUTES Gov Committee 030818](#)

b3. Personnel

n/a

b4. Development/Hui Makua

n/a

c. Hui

n/a

d. Staff Report

[GB Staff Report March 2018](#)

e. Faculty Report

[GB Faculty Report March 2018](#)

f. Director's Report

[Director's Report March 2018](#)

g. January 2018 Financial Statement

FY 17-18 January 2018 Financial Statement

MOTION

To approve items in the Consent Agenda

made by Jill D.

seconded by Alfred K.

Ayes

6

Pam E., Don B., Jill D., Kaulana S., Alfred K., Gabriel N.

Opposed

-

-

Abstain

-

-

DECISION

APPROVED

4. Correspondence

[NOTE: Correspondence which requires a Board response]

a. Hamakua Times March 2018

[Hamakua Times March 2018 page 17](#)

b. American Bus

[Email - Bus Delivery Schedule](#)

[Bus Photo](#)

c. Contract for RtI consultation,

[AGREEMENT_FOR_SERVICES_-2018-19 LCPCS.doc \(1\) FINAL](#)

herezhelph (Connie Hebert)-approved in CSI Contract

d. Ka Lau Newsletter-Board Recruitment

[Ka Lau Newsletter March 2018](#)

[Ka Lau Newsletter March 2018 2](#)

5. Governing Board Annual Review Schedule

[GB Annual Review Schedule March 2018 - updated](#)

The Board reviewed Quarter 3 from January to March. Specifically discussed Nomination Period for Elected Board Members. Flyers, Nomination Forms, Fact Sheet, Recruitment Letter and GB Job Description have been posted in different areas for Board Recruitment. Additional flyer packets have been circulated to the Board for distribution. Pam noted "Approval Pending" by Commission for Winter Interim Academic Targets, Budget Tracking Reports, and Value Added Submission. She will follow-up with School Director.

6. REPORT TO BOARD: Director-School Outcome Measures

PRESENTATION/DISCUSSION

Goal 1: All students demonstrate academic proficiency in reading, math, science and language usage.

[see doc1: Director's Progress Report SY 17-18 - Goal 1](#)

Goal 2: All students demonstrate social-emotional competence appropriate to their mental and chronological age.

[see doc2: Director's Progress Report SY 17-18 - Goal 2](#)

Goal 3: All students are engaged in school and are confident and optimistic about their ability to succeed.

[see doc3: Director's Progress Report SY 17-18 - Goal 3](#)

Goal 4: School practices and processes are in place to support student outcomes.

[see doc4: Director's Progress Report SY 17-18 - Goal 4](#)

Jessica began by providing an overview of the report template and its functionality; she then presented the 4 goals and associated outcome objectives. Board members asked questions about the MAP growth assessment and the RIT scale. MAP growth shows how much growth has occurred between tests and when combined with NWEA norms, projects proficiency. Board members asked Jessica to assess why RIT goals in math and reading did not meet our projection (45%). She replied that needs assessment has pointed to alignment of k-12 curriculum with common core, regular teacher performance evaluations, full implementation of SEL and RtI. She added that Administration needs to fully adopt a data-driven approach to improving outcomes and implement elements of the CSI plan with fidelity. Board members were puzzled by the lower goal for the next test period (40%). There was some discussion about adding other outcome measures such as science especially since we are focusing on STEM. Jessica showed Board members the staff report which includes links to the source documents. She mentioned the Commission is working on a tracking tool called "I Result," but because it isn't ready yet, Jessica decided to create her own tool.

7. Old Business

a) Board member recruitment/family -community -staff -faculty outreach/timeline

DISCUSSION

For discussion, refer to 5. GB Annual Review Schedule.

[see doc1: 2018 Timeline for Elected Board Reps](#)

[see doc2: Board Member Job Description D2](#)

[see doc3: Board member recruitment letter on LtrHd](#)

[see doc4: Elections Information Sheet](#)

[see doc5: FLYER NOMINATIONS OPEN](#)

[see doc6: NOMINATION FORM](#)

8. New Business

a) Appointment of Trevor Gloor as Board Member

MOTION

To approve the appointment of Trevor Gloor to a 3 year term as a LCPCS Board member

made by Bethany M.

seconded by Alfred K.

DISCUSSION

[see doc1: BOARD PROPOSAL FORM Appoint Trevor Gloor to Board 3-27-18](#)

[see doc2: TREVOR GLOOR APPLICATION 2-27-18](#)

Ayes 7

Pam E., Bethany M., Don B., Jill D., Kaulana S., Alfred K., Gabriel N.

Opposed -

-

Abstain -

-

DECISION

APPROVED

b) Board Dialog**MOTION**

To schedule a half-day event to help the GB clarify its strategic thinking about the meaning of "...instilling cultural values" in the LCPCS mission statement

made by Alfred K.

seconded by Jill D.

DISCUSSION

Pam's proposal to schedule a dialogue session in the future as an opportunity to learn from other people regarding the mission statement on "instilling traditional cultural values".

[see doc: PROPOSAL TO BOARD RE Instilling traditional values 032718](#)

Ayes	7
Opposed	-
Abstain	-

Pam E., Bethany M., Don B., Jill D., Kaulana S., Alfred K., Gabriel N.

DECISION**APPROVED**

c) Carver Model of Policy Governance**DECISION****DEFFERED**

9. Executive Session (ES)

Call to Order for Executive Session at 7:12 pm by Chair Pam Elders.

The ES serves 3 core functions: (1) assures confidentiality, (2) creates a mechanism for Board independence and oversight, and (3) enhances relationships among Board members and with the School Director. While in ES, only Board members and individuals invited by the Chair may be present. At the option of the Chair, the School Director or other Board members may be excused.

- a) Personnel/School Director Evaluation
 - b) Board Self - Assessment plus/delta
-

10. Announcements**a) Upcoming Meetings**

- i. Agenda Setting - April 10, 2018 at 5:30 pm
- ii. Finance Committee - April 11, 2018 at 4:00 pm
- iii. Regular Board Meeting - April 24, 2018 at 5:30 pm

b) School Events

[Please refer to the calendar at www.lcps.org](http://www.lcps.org)

10. Adjournment

Meeting was adjourned at 7:56 pm by Chair Pam Elders.

**To Emphasize Hands-on Learning and Academic Success
Where Every Student is Known, Valued, and Loved**